



WEST HERTS HC SAFEGUARDING

West Herst HC adopts England Hockey (EH) Safeguarding and associated policies and implements their own to support the provision of hockey that is safe and enjoyable for all.

Safeguarding is everyone's responsibility and EH provides role-specific safeguarding information for all involved in hockey activity dependent on their role:

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/safeguard>

Relevant EH Safeguarding policies and supporting documents can be viewed in the following link:

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/safeguard/welfare-officer>

West Herts HC has adopted the following policies and forms:

1. Safeguarding Commitment: *West Herts EH Safeguarding Commitment 2023.doc*
2. Role Description for Welfare Officer: *West Herts EH Role Description for WO 2023.doc*
3. Safeguarding Referral Form: *West Herts EH Safeguarding Referral Form 2023.doc*
4. Incident/Accident Reporting Form: *West Herts EH Incident or Accident Reporting Form 2023.doc*
5. Photo Consent: *West Herts EH Photo Consent Form 2023.doc*

West Herts HC has access to a range of EH poster templates that can be adopted and used around their facilities (club house, changing rooms and pitch side) to raise everyone's awareness and to demonstrate the club's commitment to safeguarding.

West Herts HC has the responsibility to appoint at least one Club Welfare Officer

ROLE OF THE CLUB WELFARE OFFICER (S)

- A point of contact to transfer info between EH and the club.
- Support the club in promoting good safeguarding practice.
- Named point of contact for all members of "The Hockey Family".
- Implement EH Safeguarding & Protecting Young People in Hockey Policy and Reporting Procedures where concern is raised.
- Admin and organisation and recording for DBS checks and Safeguarding Training.

RECRUITMENT OF COACHES

Anyone working with young people in hockey is in a position of trust which has been invested in them by parents, the sport and the young person. West Herts HC has a responsibility to ensure that individuals working with young people in hockey, whether in a paid or unpaid capacity, are suitable and appropriate.

When recruiting new coaches West Herts HC should:

- Seek 2 references.
- Use the EH system for DBS checks (CBG) and this should be repeated every 3 years.
- Follow the EH Education and Training Diagram to ensure that all individuals working with young people have the appropriate training:
<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/safeguard/training>
- Provide all individuals working with young people with:
 - EH Safeguarding Young People Policy
 - EH Reporting Procedure Policy
 - EH Good Practice Guidance

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/safeguard/safeguard-coach>

COACHES RESPONSIBILITIES

EH has provided a comprehensive toolkit to support individuals in their role as coach.

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/safeguard/safeguard-coach>

Coaches should:

- Deliver safe and enjoyable hockey.
- Have appropriate DBS check and Safeguarding training in place.
- Be aware of their responsibilities for EH Injury Reporting and it would be desirable for them to be First Aid Trained.

<https://www.englishockey.co.uk/governance/duty-of-care-in-hockey/injury-reporting>

JUNIOR HOCKEY ORGANISER, JUNIOR TEAM MANAGERS & SENIOR TEAM CAPTAINS

All have a responsibility to work alongside Coaches, West Herts HC Committee and the Club Welfare Officer to support the provision of safe and enjoyable hockey for all.